



Board of Trustees Meeting

August 1, 2019

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TO: Robert E. DeJournett, President,
and all other Board Members

FROM: Dawn Distler, Executive Director/Secretary-Treasurer

DATE: June 17, 2019

RE: Monthly Update

Board Members,

Heraclitus, a Greek philosopher, has been quoted as saying “change is the only constant in life.” The constant we now realize daily at METRO RTA is change. As we have moved to reinvent the way we, and others, think about public transportation options in Summit County, the METRO Team is thinking about how their departments fit into that reinvention. You will see in your packet today that many of the directors have renamed their departments and members of their team. What’s in a name? A name is often the first thing you acquire about someone or something and we form conclusions very quickly. Those conclusions accumulate, so the first piece of information is particularly important. It can lean you in a positive direction or a negative direction. First impressions set the stage for future interactions. With this in mind, the leaders of our organization put great thought into their names, and their teams reinvented themselves into how they want to be perceived and what they want to “be” to those they serve internally and externally. They began by reinventing the committees they serve on and now they are working hard to put real goals and objectives to what they do. They are diligently working on KPIs (Key Performance Indicators) by which to measure their successes. As we continue to constantly change the way we do business, let us always be #METROProud.

Yours in accessible transportation,

Dawn Distler
Executive Director

The following Resolutions will be presented at the upcoming Board Meeting:

<u>Committee</u>	<u>Res No.</u>	<u>Authorizing</u>
Finance	2019-06	a Construction Management at Risk contract of \$313,960
Finance	2019-07	Purchase 12 vehicles through FTA 5310 program

**METRO RTA
MONTHLY BOARD MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER
TUESDAY, JUNE 25, 2019
9:00 A.M.**

ITEM 1: CALL TO ORDER:

ITEM 2: AUDIENCE PARTICIPATION:

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

ITEM 3: RECOGNITION

Operator LaTonya Parker - 20 Years of Safe Driving
Supervisor Kenny Roberts - 20 Years of Service

ITEM 4: BOARD MINUTES:

*Approval of Board Meeting Minutes for May 28, 2019.

ITEM 5: COMMITTEE REPORTS & RESOLUTIONS:

Customer Experience and Service Performance Committee
(Maintenance / Operations / Customer Care & Mobility Solutions)

Chair: Mark Derrig

Finance & Audit Committee

Chair: Nicholas Fernandez

***Resolution 2019-06** authorizing the award of a Construction Management at Risk contract for a specified amount.

***Resolution 2019-07** authorizing the purchase of 12 vehicles through the FTA 5310 program.

Planning / Marketing / Rail Committee

Chair: Donald Christian

The APD Group

(Employee Engagement Center / Safety / Protection)

Chair: Louise Gissendaner

Governance Committee

Chair: Gary Spring

ITEM 6: OTHER BUSINESS:

ITEM 7: OFFICERS' REPORT:

- President
- Executive Director

ITEM 8: EXECUTIVE SESSION

ITEM 9: CALL FOR ADJOURNMENT:

***Denotes items that need approval of the Board**

Next Scheduled Meeting – July 30, 2019

**METRO RTA
BOARD MINUTES
ROBERT K. PFAFF TRANSIT CENTER
TUESDAY, MAY 28, 2019**

Trustees Present: Mark Derrig, Heather Heslop Licata, Robert DeJournett, Renee Greene, Nick Fernandez, David Prentice, Chuck Rector, Gary Spring

Trustees Absent: Louise Gissendaner, Donald Christian, Stephan Kremer

Employees Present: Angela Neeley, Bambi Miller, Dana Gibitz, Dawn Distler, Eric Scott, Halee Gerenday, Jamie Saylor, Jarrod Hampshire, Jay Hunter, Jeff Belles, John Sutherland, Lori Stokes, Matt Mullen, Molly Becker, Quentin Wyatt, Robin Stevens, Shawn Metcalf, Sue Ketelsen, Tim Smith, Troy Webb, Valerie Shea, Rick Speelman, Wayne Beasley, Lavar Jacobs

Guests Present: Dr. Daniel Van Epps (Stark County Area Broadband Task Team)

CALL TO ORDER

Mr. DeJournett called the meeting to order at 9:00 a.m.

AUDIENCE PARTICIPATION

None

RECOGNITION

Operator Wayne Beasley was recognized for 30 years of safe driving. He was presented with a plaque, and had his picture taken by Public Relations Specialist Halee Gerenday with Mr. Jamie Saylor, Operations Manager. Mr. Saylor thanked him for his dedicated service to METRO. Dispatcher Jeff Belles was acknowledged for being given the Zenith Hospitality Innovation award for Kulture City. Operator Lavar Jacobs was acknowledged for the assistance he gives to women battling breast cancer through his outreach Not Just October. Director of Planning & Strategic Development, Valerie Shea, was acknowledged for receiving the WTS Member of the Year award.

APPROVAL OF MINUTES

Mr. DeJournett asked for a motion to approve the minutes of the April 30, 2019 meeting. Mr. Prentice made a motion for approval, seconded by Ms. Greene. The minutes were unanimously approved by the Board.

CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE COMMITTEE

The Committee met on May 22. For Maintenance, Mr. Hampshire reported on fleet reliability and that our current service number has a positive trend. Ms. Miller reported on Customer Care & Mobility Solutions that numbers were steady and that the program is well received in the community. Operations reported that unscheduled overtime was down 44%, and that absenteeism was on a downward trend.

FINANCE & AUDIT COMMITTEE

Mr. Fernandez reported that the Finance Committee met. Revenues are down somewhat, but so are expenses.

Resolution 2019-05 authorizing the award of a Construction Management at Risk contract with CT Taylor was presented for consideration. Mr. Fernandez made a motion for approval, seconded by Ms. Licata. All present voted 'yes', except for Mr. Prentice, who voted 'no'. Resolution 2019-05 was approved by the Board.

PLANNING / MARKETING / RAIL COMMITTEE

The Planning / Marketing / Rail Committee met. Updates were given by Ms. Becker. The Performance Report was discussed and ridership was noted to be up. Mobile ticketing is scheduled to launch in July. The new name is set to be EZFare. The rebranding of METRO departments will be discussed at the June meeting. No actions were requested.

THE APD GROUP

Mr. Rector reported that the APD Group (Asset Protection and Development) met. Three employees left in April; one voluntarily, one involuntarily, and one retired. It was noted that there were over 3,300 training hours for April. The Wellness Program kicks off June 1st. The METRO Family Picnic will be held June 12th from 11am – 7pm. The annual DBE conference is June 19th and is being held at SARTA. The Safety and Protection department reported that Shawn is monitoring the speed of our buses to ensure safe driving conditions. There were ten accidents in April; two were preventable, eight were not preventable. There were 34,000 miles in between preventable accidents. Chief Metcalf reviewed safety measures that are taken at the Transit Center, and the effort to create a safe environment for all of the young people who are there in the afternoon.

GOVERNANCE COMMITTEE

Mr. Spring reported that the Governance Committee did not meet. The Board By-Laws were reviewed and revised and will be presented next month.

OFFICERS' REPORT

President:

Mr. DeJournett relayed Mr. Christian's appreciation for all of the condolences he has received upon the death of his daughter.

Executive Director:

Ms. Distler asked if a few attendees of the APTA Mobility conference would tell some of their experience to the group. Comments made were positive and indicated that the seminar was very educational.

OTHER BUSINESS

None

EXECUTIVE SESSION:

Mr. DeJournett requested a motion to go into Executive Session to discuss an organizational matter. Ms. Greene made a motion, seconded by Mr. Fernandez.

ROLL CALL

Gary Spring	Yes	Mark Derrig	Yes
Chuck Rector	Yes	Heather Heslop Licata	Yes
David Prentice	Yes	Renee Greene	Yes
Nicholas Fernandez	Yes	Robert DeJournett	Yes

The motion being unanimously approved, the Board entered Executive Session at 10:02 a.m. At 10:11 a.m., Mr. Derrig made a motion to come out of Executive Session, seconded by Mr. Spring.

ROLL CALL

Gary Spring	Yes	Mark Derrig	Yes
Chuck Rector	Yes	Heather Heslop Licata	Yes
David Prentice	Yes	Renee Greene	Yes
Nicholas Fernandez	Yes	Robert DeJournett	Yes

ADJOURNMENT

There being no other business to come before the Board, Ms. Greene made a motion to adjourn, seconded by Mr. Rector. The motion to adjourn was unanimously approved, and the meeting adjourned at 10:12 a.m.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: June 25, 2019

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**

Customer Experience and Service Performance Committee

Customer Experience

and Service Performance Committee

(Maintenance / Operations / Customer Service)

Chair: Mark Derrig

Chuck Rector

Stephan Kremer

David Prentice

Alt: Nicholas Fernandez

Leadership Team Members: Jarrod Johnson

Fred Havilland McCall, Dambi Miller

MAY 2019 OPERATIONS REPORT

The training hours for the month of May totaled 2,044. The training consisted of New Hire Training, Refresher Training, Line Service training, Specialty Training, and mandatory training per the Preventable Accident Policy.

On May 8, 2019, members of the METRO Leadership Team and Board Member Mark Derrig had the opportunity to attend the 18th Annual Zenith Awards Luncheon. These awards are presented to various organizations who are in the Hospitality Industry. Dispatcher Jeff Belles is very active in "KultureCity", a non-profit organization that educates various organizations about Autism Awareness. Jeff and KultureCity have been recognized for their partnerships and outreach to organizations such as the Cleveland Indians, Quicken Loans Arena and the Akron Zoo. The Akron Zoo surprised Jeff at the Zenith Awards Luncheon for his outstanding hard work and dedication. Congratulations Jeff!

Ruth Llewellyn, Director of Tri-County Employee Assistance Program was on site on May 15, 2019, to provide valuable information to Supervisors, Directors, Managers and others who are responsible for overseeing employees. The training was extremely informative and provided insight on recognizing the signs of employees who may benefit from utilizing the voluntary and confidential service.

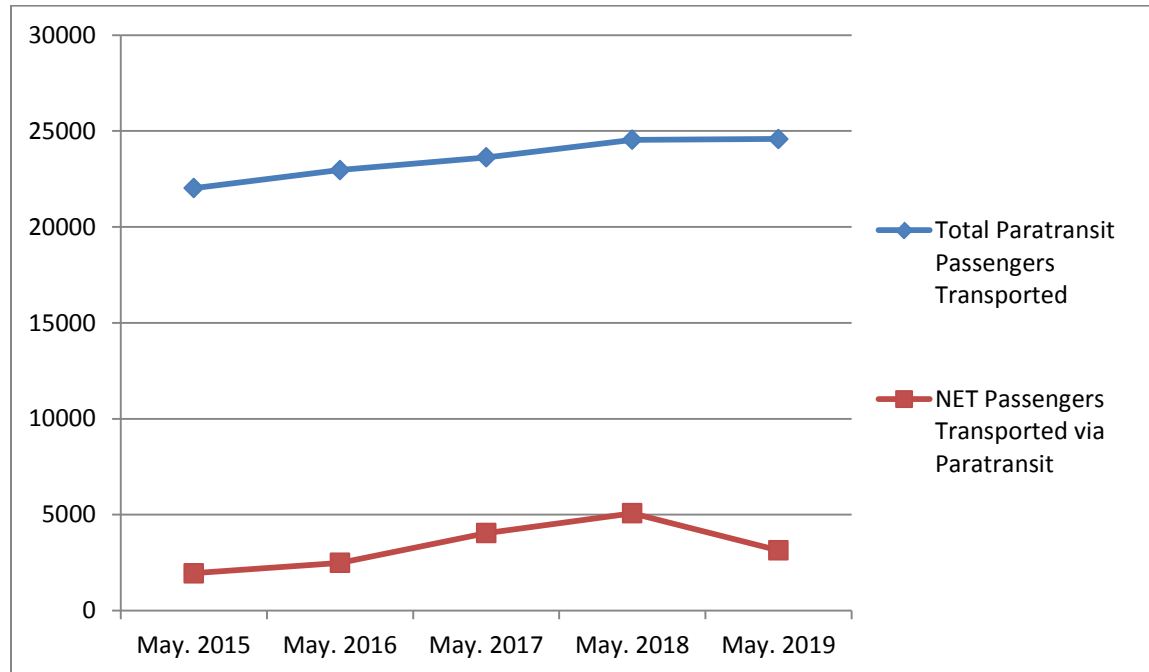
The Summer Sign up took place the week of May 20-22, 2019. The Summer Sign Up will begin Sunday, June 2, 2019. There were no significant changes to the routes or schedules for the summer.

Hennes Communications provided crisis and media training on May 29, 2019 at the Robert K Pfaff Transit Center. The training was made available to the Leadership Team, staff from The University of Akron, Community Support Services, and neighboring transit agencies. Also present for this outstanding training was Board President, Robert DeJournett. Thank you for your continued support.

To close out the month, the Director of Operations, the Operations Manager, and retiree/Board Member, Chuck Rector had a great time fellowshiping with team members and other retirees. On May 31, 2019, we convened in the Board Room and sorted several unidentified photos of past employees. Thank you to the Public Relations and Marketing Department for organizing this activity.

MAY 2019 CUSTOMER CARE & MOBILITY SOLUTIONS MONTHLY REPORT

PARATRANSIT PASSENGERS: 24,583 passengers were transported in May, with a slight decrease in Department of Job and Family Services NET passengers transported during the month.



CARE CENTER CALL NUMBERS: 31,417 calls were handled by our group, compared to 31,787 calls handled last month. Line service information calls handled accounted for 32.7% of all calls handled.

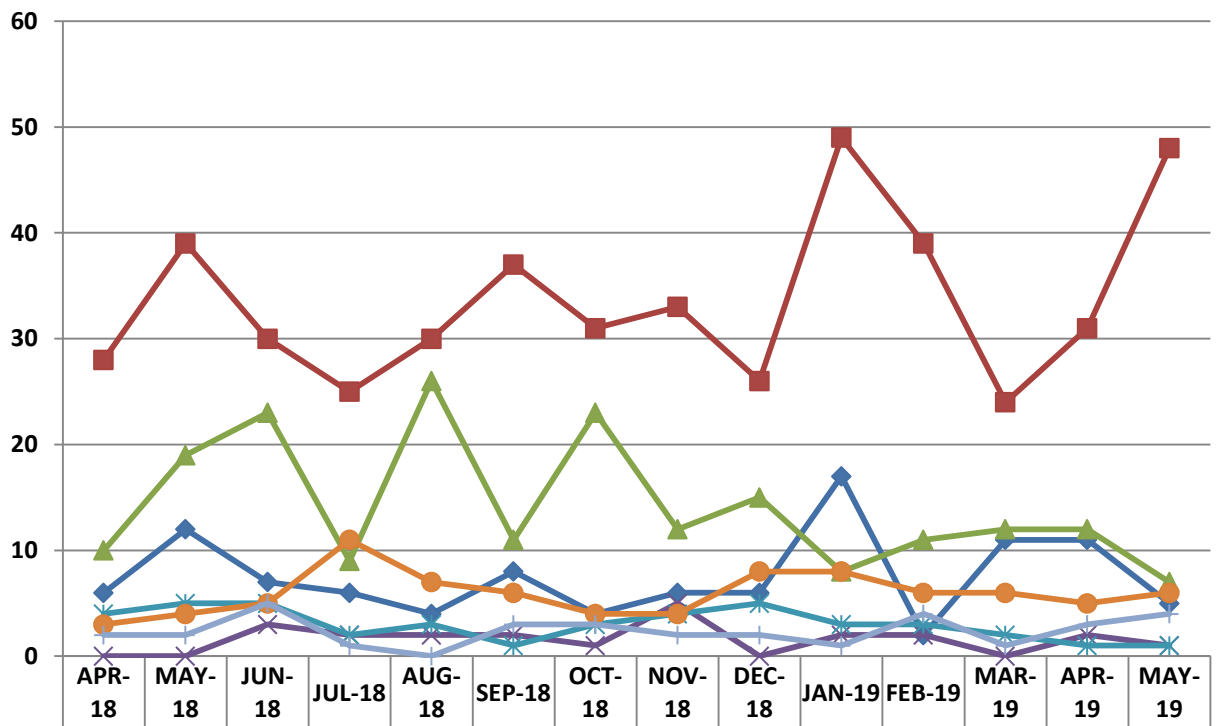
TRAINING, MOBILITY, ELIGIBILITY AND COMMUNITY INVOLVEMENT: 30 Wheelchair weight and inspections were completed and some of the events that our Customer Care family attended include: East Akron Neighborhood Development Emergency Taskforce Meeting, AMHA Senior Health & Fitness Day with Buckeye Health, Functional Assessments performed, Project Search Graduation, Travel Training at Firestone High School, Akron Blind Center, Collinson Apartments May Day Resource Fair, Stand Down for Homeless Veterans, International Institute Cultural Orientation, Summit County Senior Services – G6, Project Learn group training, Akron’s Senior Commission, Asia Inc, Summit County Probate Court Senior Summit, Akron’s Age Friendly Press Conference and AMHA Senior Health & Fitness Day,

METRO MAINTENANCE

June 2019 Update

	Average Monthly Repeat Road Calls (for the same vehicle)	Average Monthly Road Calls	Miles Between Road Calls (total miles divided by total road calls)
2015	26.9	88	5914
2016	26.6	84	6020
2017	22.1	82	6285
2018	16.9	76	6890
2019	17.4	79	6665
	Up 3% (5% Last Month)	Up 5%	Down 3% (5% Last Month)

Road Calls by Fleet Type



	APR-18	MAY-18	JUN-18	JUL-18	AUG-18	SEP-18	OCT-18	NOV-18	DEC-18	JAN-19	FEB-19	MAR-19	APR-19	MAY-19
35' Gillig Diesel	6	12	7	6	4	8	4	6	6	17	2	11	11	5
40' Gillig CNG	28	39	30	25	30	37	31	33	26	49	39	24	31	48
40' Gillig Diesel	10	19	23	9	26	11	23	12	15	8	11	12	12	7
40' Gillig Hybrid Diesel	0	0	3	2	2	2	1	5	0	2	2	0	2	1
45' Motorcoach Industries	4	5	5	2	3	1	3	4	5	3	3	2	1	1
60' New Flyer CNG	3	4	5	11	7	6	4	4	8	8	6	6	5	6
35' Gillig CNG DASH	2	2	5	1	0	3	3	2	2	1	4	1	3	4

Finance & Audit Committee

Chair: Nicholas Fernandez

Heather Heslop Licata







Stephan Kremer

David Prentice

Leadership Team Members: Angela Neeley

Finance/Audit Committee

FINANCE DASHBOARD

May 31, 2019	Revenues			
	Actual	Budget	Variance	Explanation
Total Revenues	\$ 22,379,506	\$ 22,502,549		Total revenues are trending below budget.
Sales tax	\$ 19,063,398	\$ 19,005,235		
Federal Grants	\$ -	\$ -		
	Expenses			
	Actual	Budget		Explanation
Total Operating Expenses*	\$ 22,023,844	\$ 23,652,690		
Wages	\$ 9,678,020	\$ 10,278,655		
Benefits	\$ 6,790,337	\$ 7,380,000		

*Not including depreciation



Favorable Variance
Unfavorable Variance

Grant Activity for the month:

GRANT NAME	APPLICATION DATE	AMOUNT	WHAT FOR	STATUS
Low-No	5/14/2019	\$2,159,308	2 Electric Buses	Application (Award announce September)
		Local funds=\$290,878	charging station	
			Jan-Sept 2018	
Grant Draw		\$ 3,680,000	PM*	Drew down funds in April
DERG	10/29/18	\$ 735,000	2 Large CNG	Approved (Dec 31st)
UTP (ODOT)	10/02/18	\$ 638,893	PM*	Approved (Dec 18th Adding to BlackCat)
				Approved (Changed to 22 Small Buses)
OTPPP (ODOT)	10/08/18	\$ 2,000,000	22 Small Buses	Submitted 1/17/19
CMAQ	10/01/18	\$ 2,200,000	3 Large CNG	Approved 11/14 (Adding to BlackCat)
			Large Buses,	
SUPER GRANT	09/20/18	\$15,000,000	Small buses,	Approved (Drew Down Funds in Dec)
			PM*	

*Preventative Maintenance

CONSOLIDATED INCOME STATEMENT
SCHEDULED & SCAT SERVICES
METRO Regional Transit Authority
MAY 2019

CURRENT MONTH				REVENUES	YEAR TO DATE				YTD % CHANGE
ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE		ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE	
322,659	308,333	324,068	4.6%	Passenger Fares	1,521,586	1,541,667	1,566,071	-1.3%	-2.8%
48,372	50,526	55,874	-4.3%	Advertising Revenue	218,996	252,629	207,504	-13.3%	5.5%
371,032	358,859	379,942	3.4%	Total Operating	1,740,582	1,794,295	1,773,576	-3.0%	-1.9%
572,224	189,687	71,069	201.7%	Non-Transportation	915,828	948,435	2,091,672	-3.4%	-56.2%
18,464	9,583	926	92.7%	Rail Related Revenue	39,220	47,917	25,345	-18.1%	54.7%
				Local Subsidy					
3,960,744	3,801,047	3,930,288	4.2%	METRO Tax	19,063,398	19,005,235	18,445,285	0.3%	3.4%
97,368	124,667	143,528	-21.9%	Local Contracted Services	570,195	623,333	789,894	-8.5%	-27.8%
10,191	16,667	12,291	-38.9%	State Subsidy	50,283	83,333	57,590	-39.7%	-12.7%
0	0	0	0.0%	Federal Subsidy	0	0	118,158	0.0%	-100.0%
5,030,023	4,500,510	4,538,044	11.8%	TOTAL REVENUES	22,379,506	22,502,549	23,301,519	-0.5%	-4.0%
EXPENSES									
1,996,923	2,055,731	1,934,970	-2.9%	Wages and Salaries	9,678,020	10,278,655	9,562,826	-5.8%	1.2%
1,401,008	1,476,000	1,420,036	-5.1%	Fringe Benefits	6,790,337	7,380,000	6,438,006	-8.0%	5.5%
240,754	246,152	299,456	-2.2%	Services	1,352,647	1,340,094	1,315,343	0.9%	2.8%
275,259	421,740	324,430	-34.7%	Materials and Supplies	1,551,663	2,108,702	1,525,512	-26.4%	1.7%
147,365	138,562	155,672	6.4%	Fuel	793,286	692,809	760,328	14.5%	4.3%
74,697	79,930	70,499	-6.5%	Utilities	400,283	399,650	394,663	0.2%	1.4%
100,430	74,417	60,132	35.0%	Casualty and Liability	381,104	372,083	342,438	2.4%	11.3%
172,888	166,733	166,025	3.7%	Purchased Transportation	822,221	833,667	776,332	-1.4%	5.9%
43,125	49,406	22,199	-12.7%	Other Expenses	254,283	247,030	180,926	2.9%	40.5%
4,452,449	4,708,671	4,453,418	-5.4%	TOTAL OPERATING EXPENSE	22,023,844	23,652,690	21,296,374	-6.9%	3.4%
577,574	(208,161)	84,625	377.5%	NET INCOME (LOSS) Before Depreciation	355,662	(1,150,141)	2,005,145	130.9%	-82.3%
473	473	1,291	-0.1%	Depreciation Operating	2,876	2,876	6,987	0.0%	-58.8%
787,173	787,173	816,724	0.0%	Depreciation Capital	3,964,679	3,964,679	4,137,622	0.0%	-4.2%
5,240,095	5,496,317	5,271,434	-4.7%	TOTAL EXPENSES	25,991,399	27,620,245	25,440,983	-5.9%	2.2%
(210,072)	(995,807)	(733,390)	78.9%	NET INCOME (LOSS) After Depreciation	(3,611,894)	(5,117,697)	(2,139,464)	29.4%	-68.8%

METRO Regional Transit Authority
FRINGE BENEFITS

CURRENT MONTH				MAY 2019	YEAR TO DATE			
			BUDGET					BUDGET
ACTUAL	BUDGET	LAST YEAR	VARIANCE		ACTUAL	BUDGET	LAST YEAR	VARIANCE
356,307	452,430	350,219	-21.2%	P E R S	1,934,534	2,262,148	1,900,995	-14.5%
583,143	696,983	717,332	-16.3%	HOSP-MEDICAL	3,367,827	3,484,917	3,279,782	-3.36%
23,341	0	26,648		DENTAL	106,842	0	112,364	
2,275	0	1,910		LIFE-INS	12,048	0	6,655	
4,719	0	0		UNEMPLOYMENT	15,928	0	0	
122,772	57,839	14,410	112.3%	W. COMPENSATION	299,519	289,194	166,697	3.6%
6,336	8,444	4,945	-25.0%	SICK LEAVE	51,653	42,221	36,705	22.3%
131,092	99,011	113,251	32.4%	HOLIDAY PAY	443,537	495,057	394,059	-10.4%
116,895	148,018	124,513	-21.0%	VACATION PAY	449,678	740,088	453,889	-39.2%
54,128	13,275	66,807	307.7%	UNIFORM ALLOWANCE	108,770	66,375	84,895	63.9%
0	0	0		DEFER COMP EMPLR	0	0	1,966	
1,401,008	1,476,000	1,420,036	-5.1%	TOTAL FRINGE BENEFITS	6,790,337	7,380,000	6,438,006	-8.0%

METRO REGIONAL TRANSIT AUTHORITY

Consolidated Summary

Balance Sheet

MAY 31, 2019 & 2018

ASSETS	2019	2018	LIABILITIES AND CAPITAL	2019	2018
Current Assets:			Current Liabilities:		
Cash	4,606,030.07	2,653,850.65	Accounts Payable	627,359.55	569,187.60
Short Term Investmt (sweep/repurch)	0.00	0.00	Accrued Payroll	3,195,948.26	2,781,472.12
Capital Fund (Restricted)	6,323.60	6,323.60	Accrued Payroll Tax Liabilities	234,613.43	397,019.76
HB Contingency Trust	10,789,306.27	22,336,833.44	Capital Contract Payable	0.00	0.00
HB Savings	19,761,738.73	10,022,480.78			
Fifth Third Investment Acct	7,296,351.57	0.00			
HB Investment Agcy	4,822,553.93	1,591,057.43	Short Term Debt	0.00	0.00
Total Cash	47,282,304.17	36,610,545.90	Other	44,465.08	62,930.10
Receivables, Inventory & Prepaid :			Total Current Liabilities	4,102,386.32	3,810,609.58
Trade, Less allowance	201,418.22	315,606.10			
Federal Assistance	3,287,096.00	5,897,274.00			
State Assistance	0.00	0.00			
Sales Tax Receivable	11,543,309.75	7,739,825.52	Other Liabilities:		
Material & Supplies Inventory	1,725,149.56	1,870,844.40	Long Term Debt	0.00	0.00
Prepaid Expenses	2,565,674.35	3,347,811.83	Net Pension Liability	19,171,267.00	19,171,267.00
Total Rec'v, Inv, & PP	19,322,647.88	19,171,361.85	Deferred Inflows	336,801.00	336,801.00
			Deferred Revenue	80,951.82	76,396.00
Property, Facilities & Equipment			Other Estimated Liabilities	1,000.00	1,000.00
Construction in Progress	278,991.52	845,573.71	Total Other Liabilities	19,590,019.82	19,585,464.00
Land	4,480,557.96	4,480,557.96			
Building & Improvements	58,378,803.48	58,378,803.48	Capital & Accumulated Earnings:		
Transportation Equipment	76,666,675.20	72,675,757.20	Capital Grant: State & Federal	21,384,561.56	31,267,172.01
Other Equipment	12,674,669.60	12,450,630.72	Accumulated Earnings	109,857,448.73	94,751,721.73
Rail right-of-way	10,653,206.00	10,653,206.00	Total Grants & Accum Earnings	131,242,010.29	126,018,893.74
Rail Infrastructure	8,983,520.80	8,270,372.94			
Total Fixed Assets	172,116,424.56	167,754,902.01			
Less allowance for depreciation	(87,275,471.01)	(77,616,018.71)			
Total Fixed Assets (net of deprec)	84,840,953.55	90,138,883.30			
Deferred Outflows	3,485,891.00	3,485,891.00			
Deferred Charges & Other Assets	2,619.83	8,285.27			
Total Deferred	3,488,510.83	3,494,176.27			
Total Assets	\$ 154,934,416.43	\$ 149,414,967.32	Total Liability and Earnings	\$ 154,934,416.43	\$ 149,414,967.32

**COMMITTEE ASSIGNMENT:
FINANCE**

RESOLUTION NO. 2019-06

A resolution authorizing the award of a Construction Management at Risk contract

WHEREAS, Board resolution 2019-05 authorized the Executive Director to negotiate a pricing proposal with C.T. Taylor Construction for Construction Manager at Risk services for the North Bus Barn renovation, Junk Yard demolition and construction of the Independence Transit Center

WHEREAS, An Independent Cost Estimate was conducted to ensure that the single proposal is fairly priced and satisfies the needs of the project

WHEREAS, The procurement committee for the project met with C.T. Taylor to obtain a best and final price offer

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Executive Director/Secretary-Treasurer is hereby authorized to award C.T. Taylor Construction with a Construction Manager at Risk contract not to exceed \$313,960
2. The Executive Director is authorized up to a 2% contingency should change orders be necessary
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: June 25, 2019

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
FINANCE**

RESOLUTION NO. 2019-07

A resolution authorizing the purchase of twelve (12) passenger vehicles for subrecipients of the Federal Transit Administration's Section 5310 funding program.

WHEREAS METRO is a designated recipient for federal funds awarded in the Akron Urbanized Area, and

WHEREAS, private non-profit agencies are eligible to apply for funds through the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program but must receive those funds through a designated recipient, and

WHEREAS, United Disability Services was awarded \$370,149 in FY17 and FY 18 Federal funds with a total project cost of \$462,686 for the purchase of 9 replacement vehicles, including seven (7) vans and two (2) LTVs, and

WHEREAS, Hattie Larlham was awarded \$159,890 in FY 17 and FY 18 Federal funds with a total project cost of \$199,863 for the purchase of two (2) converted vans and one (1) LTV, and

WHEREAS, as the designated recipient of federal funds, METRO will manage the Federal Transit Administration funds under grant application #1235-2018-1 and grant # OH-2017-043-01 to fund approximately 80% of the purchase of 12 vehicles, and

WHEREAS, METRO will provide oversight of subrecipients for five years following the purchase of the vehicles.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. Executive Director/Secretary-Treasurer is authorized to purchase up to 12 vehicles not to exceed \$662,549.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: June 25, 2019

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**

Planning / Marketing / Rail Committee

Planning / Marketing / Rail Committee

Chair: Donald Christian

Renee Greene

Gary Spring

Leadership Team Members: Valerie Shea, Molly Becker

**May 2019
Performance Reports
Combined Service**

Current Month

2019	2018	Percentage Changed
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Year to Date

2019	2018	Percentage Changed
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Service Day Data

22	22	0.00%	Weekdays Operated	107	107	0.00%
4	4	0.00%	Saturdays Operated	21	21	0.00%
4	4	0.00%	Sundays Operated	21	21	0.00%

Passenger Data

433,831	450,203	-3.64%	Total Passengers	2,073,885	2,109,868	-1.71%
17,323	18,017	-3.85%	Average Weekday Passengers	16,891	17,216	-1.89%
7,428	7,602	-2.28%	Average Saturday Passengers	7,349	7,236	1.56%
4,238	4,332	-2.16%	Average Sunday Passengers	3,945	4,079	-3.30%

Service Level Data

621,313	612,261	1.48%	Total Vehicle Miles	2,976,600	2,966,828	0.33%
524,964	525,549	-0.11%	Total Vehicle Revenue Miles	2,512,731	2,534,295	-0.85%
0.8264	0.8566	-3.53%	Average Passengers per Vehicle Revenue Mile	0.8254	0.8325	-0.86%
43,061	42,556	1.18%	Total Vehicle Hours	208,447	208,130	0.15%
38,575	38,300	0.72%	Total Vehicle Revenue Hours	185,957	186,705	-0.40%
11.2463	11.7547	-4.32%	Average Passengers per Vehicle Revenue Hour	11.1525	11.3005	-1.31%

Financial Data

\$191,305	\$199,216	-3.97%	Cash Fares	\$858,096	\$928,480	-7.58%
\$131,355	\$124,852	5.21%	Ticket and Pass Revenue	\$663,489	\$637,591	4.06%
\$76,535	\$122,694	-37.62%	Other Fare Related Revenue	\$466,029	\$685,727	-32.04%
11.3%	12.4%	-8.90%	Percentage Total Farebox Recovery	9.0%	10.6%	-15.06%
\$8.46	\$8.48	-0.23%	Average Cost per Vehicle Revenue Mile	\$8.76	\$8.36	4.80%
\$115.11	\$116.33	-1.05%	Average Cost per Vehicle Revenue Hour	\$118.38	\$113.47	4.33%
\$10.23	\$9.90	3.42%	Average Cost per Passenger	\$10.61	\$10.04	5.72%

Safety Data

2	2	0.00%	Preventable Accidents	17	18	-5.56%
7	5	40.00%	Nonpreventable Accidents	36	32	12.50%
9	7	28.57%	Total Accidents	53	50	5.85%

May 2019
Performance Reports
SCAT/ADA Paratransit Service

Current Month

2019 2018 Percentage
 Changed

Year to Date

2019 2018 Percentage
 Changed

Service Day Data

22	22	0.00%	Weekdays Operated	107	107	0.00%
4	4	0.00%	Saturdays Operated	21	21	0.00%
4	4	0.00%	Sundays Operated	21	21	0.00%

Passenger Data

24,583	24,542	0.17%	Total Passengers	113,150	115,287	-1.85%
819	818	0.17%	Average Passengers per Day	759	774	-1.85%
82.50	77.75	6.11%	Average Saturday ADA Passengers	82.8	77.7	6.50%
43.00	35.75	20.28%	Average Sunday ADA Passengers	36.2	34.7	4.39%
66.27	59.30	11.75%	Average Total ADA Passengers	60.7	54.4	11.62%
5,614	5,951	-5.66%	Total Purchased Transportation Pass.	27,534	27,786	-0.91%

Service Level Data

151,172	154,136	-1.92%	Total METRO Vehicle Miles	713,899	721,467	-1.05%
59,843	58,942	1.53%	Total Purchased Trans. Vehicle Miles	279,698	271,717	2.94%
211,015	213,078	-0.97%	Total Vehicle Miles	993,597	993,184	0.04%
174,964	177,205	-1.26%	Total Revenue Miles	810,113	820,290	-1.24%
0.14050	0.13849	1.45%	Average Pass. per Revenue Vehicle Mile	0.1397	0.1405	-0.62%
14,144	13,746	2.90%	Total Vehicle Hours	67,162	66,634	0.79%
11,622	11,376	2.16%	Total Vehicle Revenue Hours	54,175	54,548	-0.68%
2.1152	2.1573	-1.95%	Average Pass. per Vehicle Revenue Hour	2.0886	2.1135	-1.18%
87%	88%	-1.14%	On-time Performance - METRO	90%	90%	-0.22%
91%	91%	0.00%	On-time Performance - Purchased Transportation	93%	90%	2.66%

Financial Data

\$50,160	\$49,974	0.37%	Cash Fares	\$230,825	\$234,707	-1.65%
\$7,762	\$6,364	21.97%	Ticket and Pass Revenue	\$29,206	\$30,948	-5.63%
\$68,201	\$95,901	-28.88%	Other Fare Related Revenue	\$293,887	\$461,675	-36.34%
14.1%	18.1%	-22.18%	Percentage Total Farebox Recovery	12.9%	18.0%	-28.07%
\$5.88	\$5.38	9.31%	Average Cost per Vehicle Revenue Mile - METRO	\$6.12	\$5.62	8.75%
\$3.31	\$3.20	3.40%	Average Cost per Vehicle Revenue Mile - Purchased Transportation	\$3.38	\$3.26	3.61%
\$83.26	\$80.81	3.04%	Average Cost per Vehicle Revenue Hour - METRO	\$86.90	\$82.11	5.83%
\$58.65	\$54.87	6.89%	Average Cost per Vehicle Revenue Hour - Purchased Transportation	\$57.52	\$52.89	8.76%
\$38.07	\$36.29	4.90%	Average Cost per Passenger - METRO	\$40.48	\$37.41	8.19%
\$30.80	\$27.90	10.38%	Average Cost per Passenger - Purchased Transportation	\$29.86	\$27.94	6.88%
3.0	2.5	20.00%	Average Small Bus Age	3.0	2.5	20.00%

Safety Data

0	0	100.00%	Preventable Accidents	5	6	-16.67%
3	1	200.00%	Nonpreventable Accidents	8	7	14.29%
3	1	200.00%	Total Accidents	13	13	0.18%

May 2019
Performance Reports
Line Service

Current Month

Year to Date

2019 2018 Percentage
 Changed

2019 2018 Percentage
 Changed

Service Day Data

22	22	0.00%	Weekdays Operated	107	107	0.00%
4	4	0.00%	Saturdays Operated	21	21	0.00%
4	4	0.00%	Sundays Operated	21	21	0.00%

Passenger Data

409,248	425,661	-3.86%	Total Passengers	1,960,735	1,994,581	-1.70%
16,504	17,199	-4.04%	Average Weekday Passengers	16,131	16,442	-1.89%
7,346	7,524	-2.37%	Average Saturday Passengers	7,266	7,158	1.51%
4,195	4,296	-2.35%	Average Sunday Passengers	3,908	4,045	-3.37%

Service Level Data

410,298	399,183	2.78%	Total Vehicle Miles	1,983,003	1,973,644	0.47%
350,000	348,344	0.48%	Total Vehicle Revenue Miles	1,702,618	1,714,005	-0.66%
351,582	349,918	0.48%	Total Scheduled Vehicle Revenue Miles	1,714,414	1,715,579	-0.07%
1.1640	1.2165	-4.31%	Average Passenger per Revenue Vehicle Mile	1.1516	1.1637	-1.04%
28,917	28,810	0.37%	Total Vehicle Hours	141,285	141,496	-0.15%
26,953	26,924	0.11%	Total Vehicle Revenue Hours	131,782	132,157	-0.28%
26,953	26,924	0.11%	Total Scheduled Vehicle Revenue Hours	131,782	132,157	-0.28%
15.1836	15.8098	-3.96%	Average Passenger per Vehicle Revenue Hour	14.8787	15.0925	-1.42%
79%	76%	3.66%	On-time Performance	80%	79%	0.68%

Financial Data

\$141,145	\$149,243	-5.43%	Cash Fares	\$627,272	\$693,774	-9.59%
\$123,592	\$118,488	4.31%	Ticket and Pass Revenue	\$634,283	\$606,643	4.56%
\$8,333	\$26,793	-68.90%	Other Fare Related Revenue	\$172,142	\$224,052	-23.17%
7.7%	8.1%	-5.47%	Percentage Total FareBox Recovery	8.1%	8.9%	-9.09%
\$10.08	\$10.33	-2.39%	Average Cost per Vehicle Revenue Mile	\$10.41	\$10.00	4.14%
\$131.53	\$134.25	-2.03%	Average Cost per Vehicle Revenue Hour	\$134.51	\$129.66	3.74%
\$8.66	\$8.49	2.01%	Average Cost per Passenger	\$9.04	\$8.59	5.23%
4.9	4.9	0.00%	Average Big Bus Age	4.9	4.9	0.00%

Safety Data

2	2	0.00%	Preventable Accidents	12	12	0.00%
4	4	0.00%	Nonpreventable Accidents	28	25	12.00%
6	6	0.00%	Total Accidents	40	37	7.76%

May 2019

Current Month

Line Service Categories

Year to Date

2019	2018	Percentage Changed		2019	2018	Percentage Changed
URBAN (1 - 34)						
368,555	385,032	-4.28%	Total Monthly Passengers	1,758,544	1,785,030	-1.48%
30	30	0.00%	Service Days	149	149	0.00%
12,285.2	12,834.4	-4.28%	Average Daily Passengers	11,802.3	11,980.1	-1.48%
18.3145	19.2564	-4.89%	Passengers per Vehicle Hour	17.8516	18.1450	-1.62%
1.5782	1.6833	-6.24%	Passengers per Vehicle Mile	1.5434	1.5869	-2.74%
\$6.70	\$6.45	3.75%	Total Operating Cost Per Passenger	\$6.99	\$6.60	5.85%
SUBURBAN (101-104, 110)						
12,725	13,097	-2.84%	Total Monthly Passengers	58,399	58,442	-0.07%
22	22	0.00%	Service Days	107	107	0.00%
578.4	595.3	-2.84%	Average Daily Passengers	545.8	546.2	-0.07%
4.95	5.09	-2.77%	Passengers per Vehicle Hour	4.6688	4.6689	0.00%
0.21	0.21	-0.35%	Passengers per Vehicle Mile	0.1955	0.1907	2.49%
\$30.00	\$29.64	1.25%	Total Operating Cost Per Passenger	\$32.13	\$31.33	2.53%
EXPRESS (60 & 61)						
7,135	8,144	-12.39%	Total Monthly Passengers	35,092	38,714	-9.36%
22	22	0.00%	Service Days	107	107	0.00%
324.3	370.2	-12.40%	Average Daily Passengers	328.0	361.8	-9.34%
7.5103	8.5525	-12.19%	Passengers per Vehicle Hour	7.5947	8.3381	-8.92%
0.2961	0.3380	-12.39%	Passengers per Vehicle Mile	0.2994	0.3306	-9.43%
\$22.37	\$19.79	13.02%	Total Operating Cost Per Passenger	\$22.64	\$19.69	14.97%
CIRCULATOR (50, 51, 53, & 59)						
6,679	6,546	2.03%	Total Monthly Passengers	31,334	29,242	7.15%
30	30	0.00%	Service Days	149	149	0.00%
222.6	218.2	2.02%	Average Daily Passengers	210.3	196.3	7.13%
3.9241	3.8760	1.24%	Passengers per Vehicle Hour	3.7561	3.5393	6.13%
0.2866	0.2809	2.03%	Passengers per Vehicle Mile	0.2750	0.2567	7.15%
\$34.23	\$35.26	-2.91%	Total Operating Cost Per Passenger	\$36.60	\$37.33	-1.94%
DASH (54)						
9,278	9,350	-0.77%	Total Monthly Passengers	56,175	67,844	-17.20%
22	22	0.00%	Service Days	107	107	0.00%
421.7	425.0	-0.77%	Average Daily Passengers	525.0	634.1	-17.20%
9.5666	9.6408	-0.77%	Passengers per Vehicle Hour	11.9093	14.3831	-17.20%
1.2913	1.2977	-0.50%	Passengers per Vehicle Mile	1.6075	1.9360	-16.97%
\$6.49	\$6.51	-0.29%	Total Operating Cost Per Passenger	\$5.33	\$4.22	26.18%
GROCERY (91 - 95)						
1,815	1,753	3.54%	Total Monthly Passengers	9,628	6,974	38.06%
22	22	0.00%	Service Days	107	107	0.00%
82.50	79.70	3.51%	Average Daily Passengers	90.0	65.2	38.04%
6.9687	6.5317	6.69%	Passengers per Vehicle Hour	7.5893	5.4973	38.06%
1.2588	1.1909	5.70%	Passengers per Vehicle Mile	1.3254	0.9696	36.70%
\$49.08	\$52.26	-6.08%	Total Operating Cost Per Passenger	\$50.09	\$62.16	-19.41%
Sunday Line Service						
16,780	17,183	-2.35%	Total Monthly Passengers	82,078	84,939	-3.37%
4	4	0.00%	Service Days	21	21	0.00%
4,195.0	4,295.8	-2.35%	Average Daily Passengers	3,908.5	4,044.7	-3.37%
13.52	13.85	-2.36%	Passengers per Vehicle Hour	12.60	13.04	-3.38%
1.1727	1.2112	-3.18%	Passengers per Vehicle Mile	1.0929	1.1405	-4.17%
\$7.84	\$7.67	2.34%	Total Operating Cost Per Passenger	\$8.60	\$7.87	9.35%
Saturday Line Service						
29,383	30,096	-2.37%	Total Monthly Passengers	152,596	150,324	1.51%
4	4	0.00%	Service Days	21	21	0.00%
7,345.8	7,524.0	-2.37%	Average Daily Passengers	7,266.5	7,158.3	1.51%
16.1908	16.5721	-2.30%	Passengers per Vehicle Hour	16.0160	15.7666	1.58%
1.3654	1.4097	-3.14%	Passengers per Vehicle Mile	1.3510	1.3415	0.71%
\$6.52	\$6.36	2.48%	Total Operating Cost Per Passenger	\$6.73	\$6.48	3.79%
Call-A-Bus						
133	117	13.68%	Total Monthly Passengers	624	571	9.28%
U of A ZipCard						
15,917	16,931	-5.99%	Total Monthly Passengers	83,020	89,782	-7.53%
Akron Public Schools ID Cards						
42,743	52,070	-17.91%	Total Monthly Passengers	196,061	227,711	-13.90%

METRO REGIONAL TRANSIT AUTHORITY
MONTHLY REPORT OF OPERATIONS
May 2019

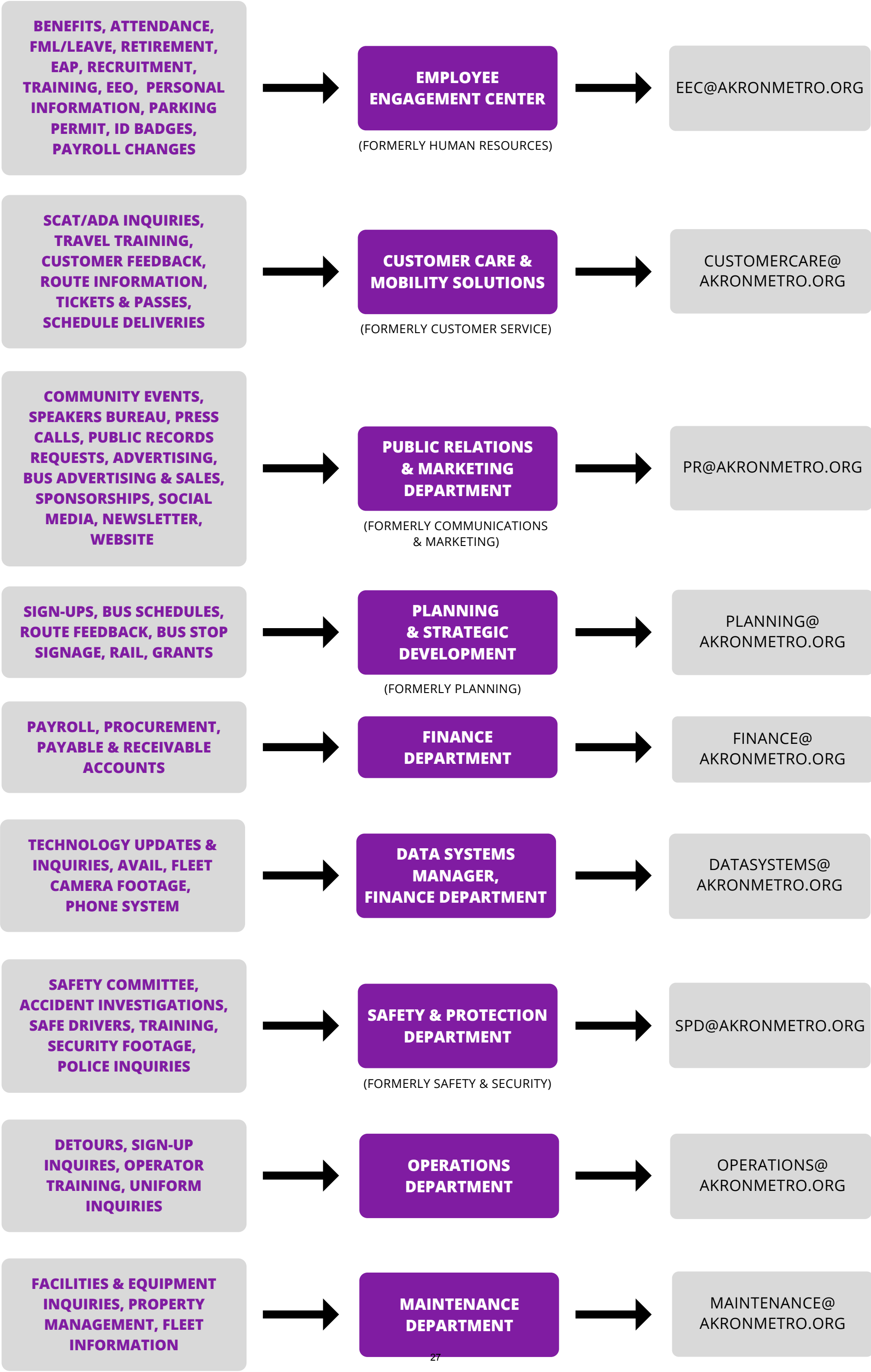
6/14/2019

ROUTE # / DESCRIPTION					EXPENSE			TOTAL PASSEN-	REV	REV	PEAK	PASSENGERS PER:		NET COST PER PASSENGER:			FAREBOX RECOVERY		
		FAREBOX REVENUE	GENERAL FARE	TOT FAREBOX	PER REV HOUR	PER REV MILE	Allocation model	GENERS	HOURS	MILES	VEHICLES	REV HOUR	REV MILE	REV HOUR	REV MILE	Allocation Model	(Per Hour)	(Per Mile)	Allocation Model
1	West Market	\$ 17,674	\$ 13,425	\$ 31,099	\$ 248,210	\$ 213,897	\$ 215,053	44,455	1,887	21,213	6	23.6	2.10	\$ 4.88	\$ 4.11	\$ 4.14	12.5%	14.5%	14.5%
2	Arlington	\$ 18,377	\$ 13,280	\$ 31,656	\$ 221,221	\$ 205,270	\$ 198,583	43,973	1,682	20,357	6	26.1	2.16	\$ 4.31	\$ 3.95	\$ 3.80	14.3%	15.4%	15.9%
3	Copley/Hawkins	\$ 9,666	\$ 7,121	\$ 16,787	\$ 153,883	\$ 123,926	\$ 139,450	23,579	1,170	12,290	5	20.2	1.92	\$ 5.81	\$ 4.54	\$ 5.20	10.9%	13.5%	12.0%
4	Delia/N Hawkins	\$ 4,289	\$ 3,284	\$ 7,573	\$ 71,634	\$ 66,007	\$ 76,829	10,874	545	6,546	4	20.0	1.66	\$ 5.89	\$ 5.37	\$ 6.37	10.6%	11.5%	9.9%
5	East Market/Ellet	\$ 3,505	\$ 2,548	\$ 6,053	\$ 79,715	\$ 90,322	\$ 79,953	8,436	606	8,958	3	13.9	0.94	\$ 8.73	\$ 9.99	\$ 8.76	7.6%	6.7%	7.6%
6	E. Market/Lakemore	\$ 6,769	\$ 6,710	\$ 13,479	\$ 135,004	\$ 140,614	\$ 132,453	22,220	1,026	13,945	5	21.6	1.59	\$ 5.47	\$ 5.72	\$ 5.35	10.0%	9.6%	10.2%
7	Cuyahoga Falls Ave	\$ 4,579	\$ 3,818	\$ 8,396	\$ 106,529	\$ 86,460	\$ 99,974	12,641	810	8,575	4	15.6	1.47	\$ 7.76	\$ 6.18	\$ 7.24	7.9%	9.7%	8.4%
8	Kenmore/Barberton	\$ 9,061	\$ 6,308	\$ 15,369	\$ 131,703	\$ 126,898	\$ 121,784	20,888	1,001	12,585	4	20.9	1.66	\$ 5.57	\$ 5.34	\$ 5.09	11.7%	12.1%	12.6%
9	Wooster/East Ave	\$ 5,396	\$ 4,416	\$ 9,812	\$ 95,577	\$ 81,808	\$ 86,928	14,623	727	8,113	3	20.1	1.80	\$ 5.87	\$ 4.92	\$ 5.27	10.3%	12.0%	11.3%
10	Howard/Portage Tr	\$ 7,845	\$ 5,698	\$ 13,544	\$ 140,726	\$ 133,922	\$ 134,248	18,869	1,070	13,282	5	17.6	1.42	\$ 6.74	\$ 6.38	\$ 6.40	9.6%	10.1%	10.1%
11	South Akron	\$ 893	\$ 806	\$ 1,699	\$ 32,264	\$ 27,263	\$ 29,196	2,669	245	2,704	1	10.9	0.99	\$ 11.45	\$ 9.58	\$ 10.30	5.3%	6.2%	5.8%
12	Tallmadge Hill	\$ 4,343	\$ 4,290	\$ 8,633	\$ 120,777	\$ 88,616	\$ 114,325	14,204	918	8,788	5	15.5	1.62	\$ 7.90	\$ 5.63	\$ 7.44	7.1%	9.7%	7.6%
13	Grant/Firestone	\$ 5,676	\$ 4,588	\$ 10,264	\$ 101,965	\$ 74,598	\$ 95,118	15,191	775	7,398	4	19.6	2.05	\$ 6.04	\$ 4.24	\$ 5.59	10.1%	13.8%	10.8%
14	Euclid/Barberton	\$ 10,189	\$ 6,953	\$ 17,143	\$ 209,515	\$ 195,227	\$ 184,052	23,024	1,593	19,361	5	14.5	1.19	\$ 8.36	\$ 7.73	\$ 7.25	8.2%	8.8%	9.3%
17	Brown/Inman	\$ 7,326	\$ 4,987	\$ 12,313	\$ 119,133	\$ 101,867	\$ 116,065	16,513	906	10,103	5	18.2	1.63	\$ 6.47	\$ 5.42	\$ 6.28	10.3%	12.1%	10.6%
18	Thornton/Manchester	\$ 5,885	\$ 4,245	\$ 10,130	\$ 100,246	\$ 104,897	\$ 100,210	14,057	762	10,403	4	18.4	1.35	\$ 6.41	\$ 6.74	\$ 6.41	10.1%	9.7%	10.1%
19	Eastland	\$ 6,025	\$ 4,361	\$ 10,386	\$ 111,886	\$ 84,191	\$ 102,451	14,441	851	8,350	4	17.0	1.73	\$ 7.03	\$ 5.11	\$ 6.38	9.3%	12.3%	10.1%
21	South Main	\$ 630	\$ 761	\$ 1,391	\$ 26,525	\$ 19,743	\$ 24,562	2,520	202	1,958	1	12.5	1.29	\$ 9.97	\$ 7.28	\$ 9.19	5.2%	7.0%	5.7%
24	Lakeshore	\$ 1,429	\$ 1,411	\$ 2,840	\$ 33,614	\$ 23,444	\$ 35,307	4,672	256	2,325	2	18.3	2.01	\$ 6.59	\$ 4.41	\$ 6.95	8.4%	12.1%	8.0%
26	Exchange/Whitepond	\$ 2,396	\$ 1,762	\$ 4,158	\$ 68,346	\$ 61,210	\$ 61,810	5,835	520	6,070	2	11.2	0.96	\$ 11.00	\$ 9.78	\$ 9.88	6.1%	6.8%	6.7%
28	Merriman Valley	\$ 923	\$ 1,304	\$ 2,227	\$ 52,133	\$ 46,829	\$ 56,219	4,319	396	4,644	3	10.9	0.93	\$ 11.55	\$ 10.33	\$ 12.50	4.3%	4.8%	4.0%
30	Goodyear/Darrow	\$ 4,346	\$ 3,277	\$ 7,622	\$ 95,353	\$ 86,559	\$ 87,752	10,850	725	8,584	3	15.0	1.26	\$ 8.09	\$ 7.28	\$ 7.39	8.0%	8.8%	8.7%
33	State Rd/Wyoga Lake	\$ 2,036	\$ 1,632	\$ 3,668	\$ 49,380	\$ 52,845	\$ 49,778	5,404	375	5,241	2	14.4	1.03	\$ 8.46	\$ 9.10	\$ 8.53	7.4%	6.9%	7.4%
34	Cascade Village/Uhler	\$ 5,017	\$ 4,318	\$ 9,335	\$ 141,484	\$ 118,334	\$ 125,426	14,298	1,076	11,736	4	13.3	1.22	\$ 9.24	\$ 7.62	\$ 8.12	6.6%	7.9%	7.4%
50	Montrose Circulator	\$ 566	\$ 517	\$ 1,083	\$ 62,563	\$ 58,392	\$ 64,222	1,712	476	5,791	3	3.6	0.30	\$ 35.91	\$ 33.47	\$ 36.88	1.7%	1.9%	1.7%
51	Stow Circulator	\$ 621	\$ 461	\$ 1,082	\$ 59,994	\$ 77,797	\$ 60,547	1,527	456	7,715	2	3.3	0.20	\$ 38.58	\$ 50.24	\$ 38.94	1.8%	1.4%	1.8%
53	Portage/Graham	\$ 1,347	\$ 696	\$ 2,043	\$ 58,162	\$ 63,244	\$ 62,782	2,304	442	6,272	3	5.2	0.37	\$ 24.36	\$ 26.56	\$ 26.36	3.5%	3.2%	3.3%
54	DASH Downtown	\$ -	\$ -	\$ -	\$ 127,560	\$ 72,450	\$ 108,681	9,278	970	7,185	4	9.6	1.29	\$ 13.75	\$ 7.81	\$ 11.71	0.0%	0.0%	0.0%
59	Chapel Hill Circulator	\$ 453	\$ 343	\$ 796	\$ 39,884	\$ 35,344	\$ 41,103	1,136	303	3,505	2	3.7	0.32	\$ 34.41	\$ 30.41	\$ 35.48	2.0%	2.3%	1.9%
60	NC Express Chapel Hill	\$ 715	\$ 347	\$ 1,063	\$ 21,943	\$ 46,629	\$ 33,544	1,150	167	4,624	2	6.9	0.25	\$ 18.16	\$ 39.62	\$ 28.24	4.8%	2.3%	3.2%
61	NC Express Montrose	\$ 7,641	\$ 1,807	\$ 9,449	\$ 103,012	\$ 196,344	\$ 126,061	5,985	783	19,472	5	7.6	0.31	\$ 15.63	\$ 31.23	\$ 19.48	9.2%	4.8%	7.5%
101	Richfield/Bath	\$ 138	\$ 309	\$ 447	\$ 42,584	\$ 77,797	\$ 57,164	1,022	324	7,715	3	3.2	0.13	\$ 41.23	\$ 75.68	\$ 55.50	1.0%	0.6%	0.8%
102	Northfield Express	\$ 70	\$ 1,018	\$ 1,087	\$ 98,865	\$ 211,251	\$ 108,361	3,370	752	20,951	2	4.5	0.16	\$ 29.01	\$ 62.36	\$ 31.83	1.1%	0.5%	1.0%
103	Stow/Hudson	\$ 77	\$ 971	\$ 1,048	\$ 58,885	\$ 108,742	\$ 66,101	3,214	448	10,784	2	7.2	0.30	\$ 18.00	\$ 33.51	\$ 20.24	1.8%	1.0%	1.6%
104	Twinsburg Creekside	\$ 190	\$ 787	\$ 977	\$ 88,207	\$ 155,216	\$ 97,514	2,607	671	15,393	3	3.9	0.17	\$ 33.46	\$ 59.16	\$ 37.03	1.1%	0.6%	1.0%
110	Green/Springfield	\$ 130	\$ 759	\$ 889	\$ 49,722	\$ 66,439	\$ 52,671	2,512	378	6,589	2	6.6	0.38	\$ 19.44	\$ 26.09	\$ 20.61	1.8%	1.3%	1.7%
91	Monday Grocery	\$ 285	\$ 103	\$ 388	\$ 4,735	\$ 3,303	\$ 15,513	340	36	328	2	9.4	1.04	\$ 12.79	\$ 8.57	\$ 44.49	8.2%	11.7%	2.5%
92	Tuesday Grocery	\$ 1,139	\$ 63	\$ 1,202	\$ 4,761	\$ 2,105	\$ 15,289	208	36	209	2	5.7	1.00	\$ 17.11	\$ 4.34	\$ 67.73	25.2%	57.1%	7.9%
93	Wednesday Grocery	\$ 1,056	\$ 101	\$ 1,158	\$ 6,807	\$ 3,136	\$ 16,612	336	52	311	2	6.5	1.08	\$ 16.81	\$ 5.89	\$ 45.99	17.0%	36.9%	7.0%
94	Thursday Grocery	\$ 1,097	\$ 156	\$ 1,253	\$ 11,191	\$ 3,418	\$ 25,198	516	85	339	3	6.1	1.52	\$ 19.26	\$ 4.20	\$ 46.41	11.2%	36.6%	5.0%
95	Friday Grocery	\$ 1,046	\$ 125	\$ 1,172	\$ 6,763	\$ 2,576	\$ 16,476	415	51	256	2	8.1	1.62	\$ 13.47	\$ 3.38	\$ 36.88	17.3%	45.5%	7.1%
	JARC	\$ -	\$ 508	\$ 508	\$ 3,376	\$ 5,989	\$ 15,305	1,682	26	594	2	65.5	2.83	\$ 1.71	\$ 3.26	\$ 8.80	15.0%	8.5%	3.3%
	LOOP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-	-	\$ -	\$ -	\$ -	0.0%	0.0%	0.0%
	ZONE	\$ 92	\$ 416	\$ 508	\$ 46,008	\$ -	\$ 92,617	1,379	350	-	11	3.9	-	\$ 32.99	\$ (0.37)	\$ 66.79	1.1%	0.0%	0.5%
	SCAT	\$ 50,160	\$ 5,729	\$ 55,889	\$ 1,140,871	\$ 1,237,684	\$ 877,826	18,969	8,674	122,746	35	2.2	0.15	\$ 57.20	\$ 62.30	\$ 43.33	4.9%	4.5%	6.4%
TOTALS:	Line Service	\$ 160,941	\$ 120,790	\$ 281,731	\$ 3,541,844	\$ 3,544,920	\$ 3,543,286	409,248	25,629	351,564	147	15.2	1.16	\$ 7.97	\$ 9.27	\$ 7.97	8.0%	7.9%	8.0%
TOTALS:	SCAT	\$ 50,160	\$ 5,729	\$ 55,889	\$ 1,140,871	\$ 1,237,684	\$ 877,826	18,969	8,674	122,746	35	2.2	0.15	\$ 57.20	\$ 62.30	\$ 43.33	4.9%	4.5%	6.4%

2019 MONTHLY RIDERSHIP BY ROUTE

Route #	Description	JAN	FEB	MAR	APR	MAY	% Change	May-18	JUNE	JUL	AUG	SEP	OCT	NOV	DEC
1	West Market	38,510	40,016	43,122	42,600	44,455	1.5%	43,813							
2	Arlington	38,893	39,701	41,303	41,384	43,973	-1.8%	44,762							
3	Copley Rd/Hawkins	20,696	21,833	22,668	23,053	23,579	-5.5%	24,946							
4	Delia/N Hawkins	10,071	10,894	11,490	10,988	10,874	-11.4%	12,276							
5	East Market/Ellet	7,748	8,141	8,694	8,254	8,436	5.8%	7,973							
6	East Market/Lakemore	19,142	20,364	21,866	22,371	22,220	0.9%	22,026							
7	Cuyahoga Falls Ave	11,718	12,087	13,357	13,361	12,641	-12.0%	14,358							
8	Kenmore/Barberton	20,248	19,160	20,445	20,581	20,888	-8.5%	22,835							
9	Wooster/East Ave	12,191	13,947	14,090	13,468	14,623	-12.3%	16,679							
10	Howard/Portage Trail	17,508	18,046	18,314	18,687	18,869	-8.7%	20,675							
11	South Akron	2,361	2,426	2,747	2,565	2,669	-0.3%	2,678							
12	Tallmadge Hill	12,711	13,547	14,399	14,990	14,204	-0.5%	14,270							
13	Grant/Firestone Park	14,386	14,526	14,775	14,818	15,191	-1.5%	15,417							
14	Euclid/Barberton XP	21,300	21,684	22,493	22,409	23,024	-4.7%	24,149							
17	Brown/Inman	14,375	14,793	16,014	15,968	16,513	1.4%	16,283							
18	Thornton/Manchester	12,702	12,883	14,129	13,303	14,057	-11.9%	15,950							
19	Eastland	13,670	13,812	14,830	14,730	14,441	-14.9%	16,961							
21	South Main	2,302	2,291	2,349	2,405	2,520	5.3%	2,393							
24	Lakeshore	3,516	3,963	3,902	3,982	4,672	4.5%	4,469							
26	W Exchange/White Pond	5,785	5,629	5,406	5,583	5,835	-10.4%	6,509							
28	Merriman Valley	3,075	3,699	4,127	4,027	4,319	-4.3%	4,511							
30	Goodyear/Darrow	9,297	9,367	10,228	10,440	10,850	-5.2%	11,450							
33	State Rd/Wyoga Lake	5,010	5,112	4,878	5,307	5,404	-1.1%	5,466							
34	Cascade Village/Uhler	12,649	13,659	14,135	13,510	14,298	0.8%	14,183							
50	Montrose Circulator	1,280	1,430	1,656	1,750	1,712	8.1%	1,583							
51	Stow Circulator	1,384	1,415	1,471	1,390	1,527	4.2%	1,466							
53	Portage/Graham	1,791	2,036	2,205	2,446	2,304	0.9%	2,283							
54	DASH Circulator	11,611	12,440	8,109	14,737	9,278	-0.8%	9,350							
59	Chapel Hill Circulator	942	1,018	1,150	1,291	1,136	-6.4%	1,214							
60	NCX Chapel Hill/Cleveland	1,207	1,041	1,149	1,175	1,150	-19.4%	1,427							
61	NCX Montrose/Cleveland	5,788	5,446	6,033	6,118	5,985	-10.9%	6,717							
101	Richfield/Bath	1,012	950	1,359	1,152	1,022	-22.9%	1,326							
102	Northfield Express	3,204	2,927	3,024	3,323	3,370	-11.8%	3,822							
103	Stow/Hudson	2,499	2,650	3,024	3,054	3,214	26.5%	2,541							
104	Twinsburg Creekside	2,188	2,068	1,993	2,324	2,607	2.6%	2,541							
110	Green/Springfield	2,308	2,126	2,174	2,315	2,512	-12.4%	2,867							
TOTAL:		365,078	377,127	393,108	399,859	404,372	-4.2%	422,169	0	0	0	0	0	0	0

WHO DO I CONTACT?



The APD Group

The APD - Asset Protection and Development Group

(Human Resources / Safety / Security)

Chair: Louise Gissendaner

Heather Heslop Licata

Chuck Rector

Donald Christian

Alt: Robert DeJournett

Leadership Team Members: Jay Hunter, Shawn Metcalf

June 13, 2019

TO: Dawn Distler, Executive Director & Secretary/Treasurer
Robert DeJournett, Board President,
and All Other Board Members

FROM: Employee Engagement Center

RE: June 2019 Employee Engagement Center Report

During May 2019, METRO RTA had three (3) employees that exited (1 involuntary, 1 voluntary and 1 retirement).

METRO RTA employees participated in 2,958 training hours during the month of May 2019.

<u>*OHSA Recordable Rate</u>		<u>**DART Rate</u>	
2018 YTD	6.65	2018 YTD	3.80
2019 YTD	7.15	2019 YTD	4.29

**OSHA – Occupational Safety & Health Administration*

***DART – Days Away, Restricted Transfer*

During the month of May 2019, there was one (1) work-related injury reported requiring medical treatment that resulted in lost time.

Upcoming Events

The next HR Days in the Bullpen and at the Transit Center will be July 11th and July 17th, 2019, respectively. The theme is Safety/Get Outside Month.

The Annual METRO RTA Picnic was a great success. Employees, families, retirees and board members enjoyed great food, fellowship, music and games. The Employee Engagement Center graciously thanks everyone that volunteered and helped in any way to make the picnic such a grand event.

The overall impact rate for Life Services EAP was 6.27% for the first quarter of 2019. This includes counseling, webcast training and Worklife website usage.



EMPLOYEE ENGAGEMENT CENTER MONTHLY REPORT
METRO REGIONAL TRANSIT AUTHORITY
May 31, 2019

CURRENT MONTH	LAST MONTH	% CHANGE		CURRENT MONTH	LAST YEAR MAY 2018	% CHANGE
416	419	-0.72%	TOTAL EMPLOYEES	416	392	6.12%
278	281	-1.07%	TOTAL OPERATORS	278	257	8.17%
220	222	-0.90%	FULL-TIME OPERATORS	220	236	-6.78%
1	1	0.00%	EXTRA BOARD FILL-IN	1	1	0.00%
57	58	-1.75%	SPECIAL SERVICE OPS	57	20	185.00%
39	39	0.00%	MECHANICS	39	40	-2.50%
16	16	0.00%	VEHICLE SERVICE	16	16	0.00%
70	70	0.00%	SALARIED STAFF	70	64	9.38%
13	13	0.00%	OFFICE PERSONNEL	13	15	-13.33%
153	154	-0.65%	MALE NON-MINORITY	153	150	2.00%
119	119	0.00%	MALE MINORITY	119	105	13.33%
43.75%	43.59%	0.37%	% MINORITY	43.75%	41.18%	6.24%
68	69	-1.45%	FEMALE, NON-MINORITY	68	68	0.00%
76	77	-1.30%	FEMALE, MINORITY	76	69	10.14%
52.78%	52.74%	0.07%	% MINORITY	52.78%	50.36%	4.81%
46.88%	46.78%	0.21%	TOTAL MINORITY	46.88%	44.39%	5.61%
34.62%	34.84%	-0.66%	TOTAL FEMALE	34.62%	34.95%	-0.94%

CURRENT MONTH	LAST YEAR MAY 2018	% CHANGE		Y-T-D 2019	Y-T-D 2018	% CHANGE
0	0	0.01%	NEW HIRES	23	3	666.67%
3	3	0.00%	TERMINATIONS	11	14	-21.43%
0	0	0.00%	INVOLUNTARY TERM	6	2	200.00%
3	3	0.00%	VOLUNTARY TERM	11	12	-8.33%
0	0	0.00%	PROMOTIONS	11	4	175.00%
0	0	0.00%	TRANSFERS	1	0	0.00%
1	3	-66.67%	ON-THE-JOB INJURIES	14	13	7.69%
1	3	-66.67%	# WORKERS COMP CLAIMS	14	13	-9.00%
5	6	-16.67%	SIC/ACC CLAIMS	24	20	20.00%
6.20%	6.58%	-5.78%	% OP ABSENTEEISM	6.39%	6.71%	-4.77%
2,958.00	1,075.50	175.03%	# TRAINING HOURS	10,769.25	6,767.75	59.13%
3.92%	1.48%	-96.08%	% TRAINING/WORKING HRS	3.04%	1.96%	54.94%
75,390	72,747	3.63%	TOTAL WORKING HOURS	354,633	344,838	2.84%

June 18, 2019

To: Dawn Distler, Executive Director
Robert DeJournett, Board President and all other Board Members

From: Shawn Metcalf, Director of Safety and Protection

RE: May 2019 Safety and Security Report

METRO RTA employees were involved in nine (9) accidents during May 2019, three (3) from SCAT and six (6) from Line Service. Two (2) accidents were classified as Preventable and seven (7) as Non-Preventable. Operators with preventable accidents met with Manager of Safety Quentin Wyatt. The onboard video was reviewed with the operators and reasonable measures that could have been utilized to avoid the accident and prevent others in the future were discussed.

Thomas Worldwide reported no vehicle accidents while transporting METRO RTA passengers.

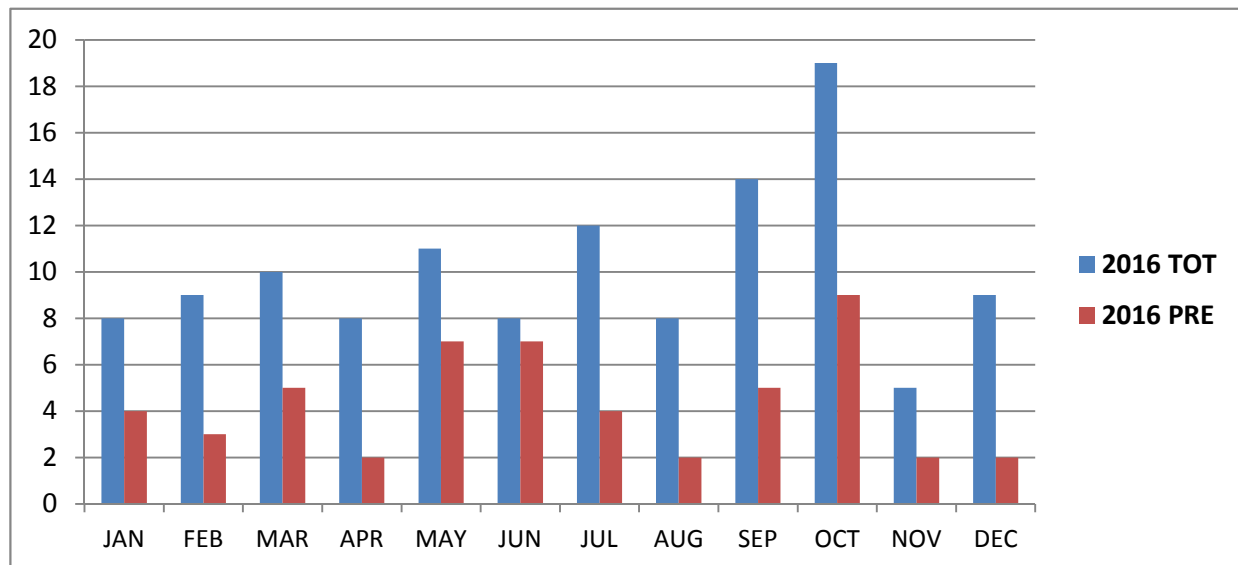
The Akron Police and the Summit County Sheriffs responded to nine-teen (19) documented incidents at the RKP Transit Center, Bus Shelters, and on the buses. Akron Fire and EMS responded to the RKP Transit Center on five (5) occasions to assist passengers with medical issues. Two (2) individuals were transported to detox from the transit center. Mobile Patrol boarded twenty-one (21) buses and checked thirty-three (33) shelters. Mobile patrol removed two (2) individuals during their random stops.

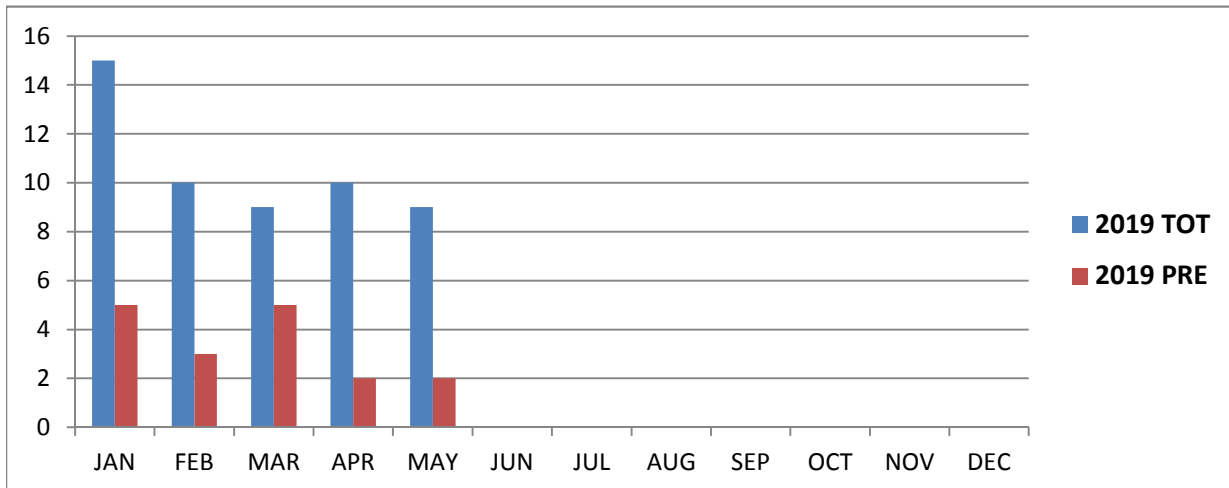
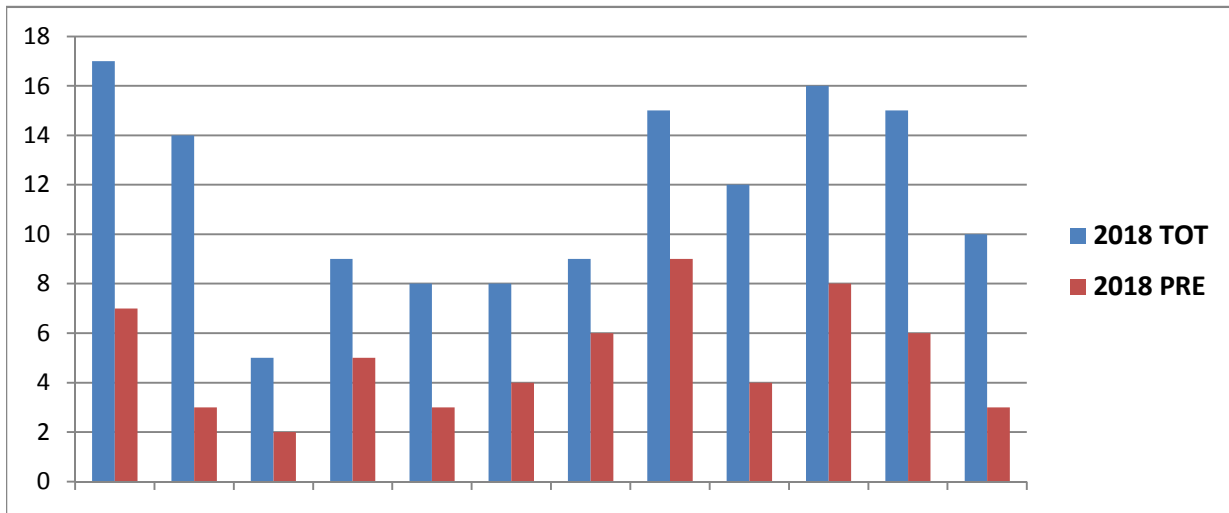
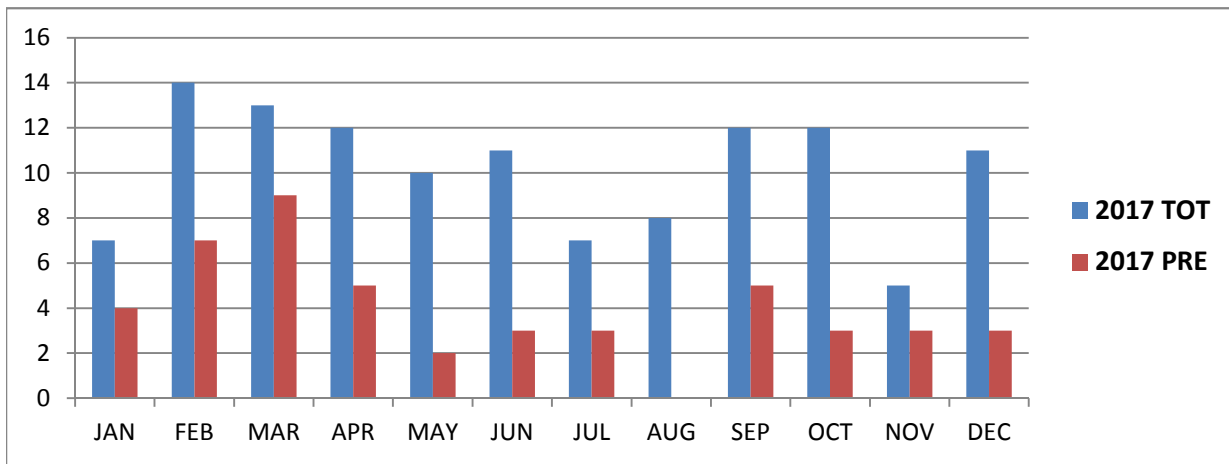
On May 15, Executive Director Dawn Distler attended the monthly Summit County Safety Council meeting with Quentin Wyatt. METRO RTA received an Achievement award from the Bureau of Workers' Compensation. The award is presented to companies that had a 25% reduction or greater in their incident rate from the previous year.

2016 - 2019 TOTAL ACCIDENTS

	2016		2017		2018		2019	
	TOT	PRE	TOT	PRE	TOT	PRE	TOT	PRE
JAN	8	4	7	4	17	7	15	5
FEB	9	3	14	7	14	3	10	3
MAR	10	5	13	9	5	2	9	5
APR	8	2	12	5	9	5	10	2
MAY	11	7	10	2	8	3	9	2
JUN	8	7	11	3	8	4		
JUL	12	4	7	3	9	6		
AUG	8	2	8	0	15	9		
SEP	14	5	12	5	12	4		
OCT	19	9	12	3	16	8		
NOV	5	2	5	3	15	6		
DEC	9	2	11	3	10	3		

Total	121	52	122	47	138	60	53	17
% Prev	42.98		38.52		43.48		32.08	





2019 Total Accidents

Total Miles 2,632,486.2

Total Accidents 53

Miles Between Total Accidents 46,669.55

Total Accidents Per Million Miles 20.13

2019 Preventable Accidents

Total Miles 2,632,486.2

Total Preventable Accidents 17

Miles Between Accidents 154,852.13

Total Preventable Accidents Per Million Miles 6.46

MAY 2019 ACCIDENT REPORT

Date	Preventable	Non-Preventable	SCAT	LINE	Non-Revenue	Property Damage	Personal Injury	Operator Cited	Disabling Damage	Details
05/02/19		1		1		1				O/V Struck Bus While Turning
05/06/19		1	1			1				Bus Struck Low Hanging Wire
05/06/19		1	1			1				O/V Struck Parked Bus
5/9/2019*		1	1			1				Struck by Opened Panel from Other Bus
5/9/2019*		1		1		1				Rear Open Panel Struck Other Bus
05/09/19	1			1		1				Mirror Stuck Fixed Object
05/13/19		1		1		1				O/V Struck Bus While Turning
05/23/19	1			1		1				Bus Struck Construction Equipment
05/23/19		1		1		1			1	O/V Rear-Ended Stopped Bus
SUM	2	7	3	6	0	9	0	0	1	
%	22.22	77.78	33.33	66.67	0.00	100.00	0.00	0.00	11.11	
TOTAL	9									

(*) Same Accident